

# Above the Bay Limousine Service

P.O. Box 107, Gladwin, MI 48624

Client Name \_\_\_\_\_ Bride \_\_\_\_\_ Groom \_\_\_\_\_

Address \_\_\_\_\_ Phone# \_\_\_\_\_

Email \_\_\_\_\_

Date of Trip \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Day \_\_\_\_\_ Occasion \_\_\_\_\_ Limo# \_\_\_\_\_ Passengers \_\_\_\_\_

Time of Pick-up \_\_\_\_\_ to \_\_\_\_\_ . Alcohol \_\_\_ \$100.to \$300. Security Deposit \_\_\_\_\_ (deposit is due in CASH ONLY upon arrival.)

Total Cost \_\_\_\_\_ 50% Deposit \_\_\_\_\_ Check# \_\_\_\_\_ Credit Card: Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_

Price Breakdown \_\_\_\_\_ (2 hour min.) \_\_\_\_\_ (Tip Incl.) Each Additional Hour Estimated 20% Gratuity \_\_\_\_\_

Directions for Pick-up \_\_\_\_\_

Reception at \_\_\_\_\_

Balance Owed \_\_\_\_\_ . **If paying the balance on the day of your event, we will accept CASH ONLY.**

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**Absolutely NO SMOKING in Limousines!**

- We have recorded your reservations as stated above. If incorrect, please contact our office immediately.
- All deposits and payments are non-refundable. A 50% deposit is required to secure your date & time. Balance must be paid in full, two (2) weeks prior to scheduled date or paid in cash only on the scheduled date. No checks or credit card will be excepted for payment on the date of your event. **IF CASH ISN'T PAID YOU WILL FORFEIT CONTRACT AND YOUR 50% DEPOSIT!**
- It is imperative that date & time be correct. Dates & times cannot be changed. Scheduling is everything to the Limousine Industry.
- Any fighting, destructive or abusive behavior etc, will terminate the run immediately with no refund!
- At no time is Above The Bay Limousine Service responsible for your personal belongings.
- Use of drugs will not be permitted in our limousines. Anyone using illegal drugs will be reported to the authorities. The contract signor will be responsible for all fines and costs.
- ALCOHOL...In accordance with the Michigan State Law, possession and/or consumption of alcohol by minors, (under the age of 21) is prohibited. **Being the contract signor, I take full responsibility to see that anyone drinking alcohol in the limousine is the legal age of 21.**
- Drinking alcohol will not be permitted unless we retain a \$100.00-\$500.00 cash deposit, which may be refunded by mail the following business day, if vehicle is in the same condition as when it arrived. For "after reception use", signor will allow Above The Bay Limousine to bill your personal credit card for any damages, (sickness, spills, breakage, etc...) up to \$500.00 Above The BayLimousine reserves the right to request a security-damage deposit for all special runs (PROMS, PUB-CRAWLS, PARTIES, ETC). Our limousines are inspected before, during & after each run. **Please keep your feet off the bar area! The run will be TERMINATED, without refund if this request is ignored!**
- **NO SMOKING!** If anyone is smoking in the limousine, contract will be terminated immediately, and your security deposit will be forfeited. Trying to bribe the chauffeur for smoking or other favors will terminate their employment.
- Glassware-this is an option. Crystal glassware will chip & break causing injury. Plastic glassware is available upon request. Above The Bay Limousine Service is not responsible for injuries.
- We'd like everyone to have a good time & act like responsible adults. Contract signor is responsible for everyone in the limousine and any interior damage or spillage. **No glitter or body glitter is allowed in our vehicles or money is forfeited!**
- **GRATUITIES-NORMAL GRATUITIES ARE 20% FOR OUR CHAUFFEURS.** We want you to be pleased with our service. A

20% gratuity will automatically be included in late night drinking events, Proms & Homecomings.

- *Limousine Capacities-Each is registered with the State of Michigan to hold a maximum number of passengers, (children or adults). At no time, will we allow more passengers than each vehicles is registered for.*
- *I agree that any time over the scheduled time, I will be charged for an additional full hour, if available.*
- *I agree to allow Above The Bay Limousine use photos for website purposes.*
- *I have read this contract and agree to all terms and conditions.*

*Client's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

*Above The Bay Limousine Representative* \_\_\_\_\_ *Date* \_\_\_\_\_ *Called* \_\_\_\_\_ *am pm*

*Chauffeur* \_\_\_\_\_ *Left garage* \_\_\_\_\_ *Time of Client Drop off* \_\_\_\_\_ *Returned to garage at* \_\_\_\_\_

*Returned alcohol deposit to* \_\_\_\_\_ *Chauffeur's initials* \_\_\_\_\_

**[www.abovethebaylimo.com](http://www.abovethebaylimo.com)**

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